

Approved

Cloverly Elementary School PTA

General Meeting Minutes

Tuesday, December 7, 2010

Location: Cloverly Elementary Media Center

Meeting was called to order at 7:10pm by Hollie Taylor, PTA President

Attendees: 17 parents/teachers in attendance, see Attached.

Approval of Minutes: General meeting minutes from November 3, 2010 were read and approved as distributed. *Motion Passed.*

President's Report: Hollie Taylor presented. Bylaws will be renewed this year, see Janet Beaton or Suzanne Simpson to join the committee. Please pick up your fundraiser orders on-time!

Principal's Report: Mrs Brunson, Principal presented. MSA practice exams have completed, curriculum changes are coming, career day is Feb 11, Valentine's Day party is Feb 14. She will be on medical leave from Dec 20 – January 28.

Treasurer's Report: A motion was made and seconded to amend the budget: zero the Activity Bus line item as it will not be used this year. *Motion Passed.*

A motion was made and seconded to amend the budget: reduce the [Programs 2009-2010 Payback Over budget items] line item to \$196.57 to reflect the actual line item cost. *Motion Passed.*

A motion was made and seconded to amend the budget: zero the emergency reserve fund line item and reflect the reserve funds in the bottom of the Treasurers report. *Motion Passed.*

- See attached Treasurer's report for November 30, 2010

Unfinished Business: None

New Business: None

Meeting was adjourned at 8:45pm.

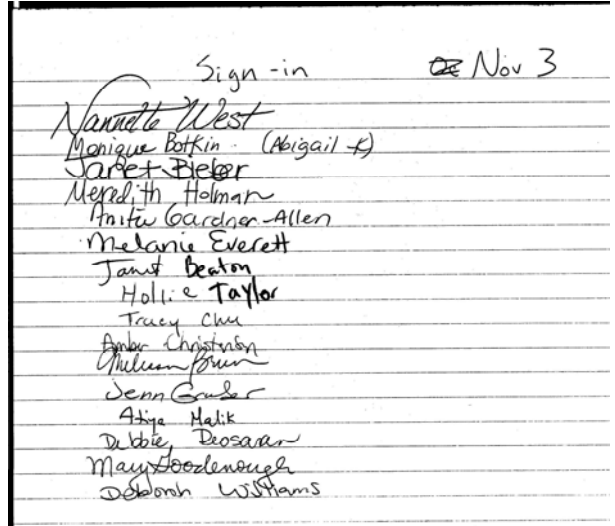
Attachments: Agenda, Committee Reports, sign-in sheet, Treasurer's Report for November 30, 2010

Respectfully submitted,
Janet Beaton Cloverly PTA Secretary

Cloverly Elementary School PTA
General Membership Meeting
December 7, 2010

AGENDA

- Approval of November 3 Minutes
- President's Report
- Principal's Report
- Treasurer's Report
- MCCPTA Delegate's Report
- Cluster/Consortium News
- Committee Reports (see attached)
- Unfinished Business
- New Business
- Adjournment



Committee Reports

Book Fair – The fair starts Mon, Dec 6th and runs through Fri, Dec 10th. Come support the school and get some holiday shopping done also. Family Night is Wed, Dec 8th – General Foolishness will perform beginning at 7pm.

Cultural Arts – General Foolishness will perform during Family Night on Wed, Dec 8th at 7pm. The School daytime performance will be Mad Science – Thurs, Dec 23rd If you're interested in helping to select the shows, contact Jenn Gruber at jenngruber@msn.com or 301-385-9032.

Glscip gift cards- The gift card program ran for one week in November and cards were delivered the following week. Over \$3000 in cards were sold. Gift card purchases have been extended through December 13th due to the large request for more time to purchase. Cards will be delivered on December 20th.

Holiday Greenery Sale - The holiday greenery sale did not have as much participation as expected. Over \$550 in greenery was sold.

Membership – Membership drive is ongoing. We are still encouraging families to sign up and to have grandparents sign up as well. Currently we are 26 members away from reaching our goal. Please contact Amy Creel for more information at creels@verizon.net or 301-774-6357. Congratulations to the Haftel family on winning our Target gift card drawing! Happy Shopping, Amy, Joshua, Jared and Joel.

Newsletter - December was the last month that the newsletter will be printed and copied. a message went out in the last issue with the impacts to families currently receiving copies. January will be the go green month with electronic submission only.

Variety Show - The Variety Show Committee is pleased to announce that this year's Variety Show will be held on Friday, February 25th at the Olney Theatre at 7pm. Our rehearsal date is Wed, Feb 23rd. More information will be sent home in the Friday Folders. Keep a look out!

Yearbook - Yearbook committee is looking for photos. For information on submitting pictures or getting involved in the committee, contact Jenn Gruber at jenngruber@msn.com.

CLOVERLY ELEMENTARY SCHOOL PARENT TEACHERS ASSOCIATION
TREASURER'S REPORT for August 1, 2010 thru July 31, 2011
August 1, 2010 thru November 30, 2011

	BUDGET	YEAR TO DATE	CURRENT	VARIANCE
	Aug 2010-July 2011	Aug 2010-July 2011	Nov-10	YTD
RECEIPTS:				
MEMBERSHIP DUES				
MEMBERSHIP DUES COLLECTED	2,650.00	2,390.00	70.00	(260.00)
LESS: DUES PAID TO STATE/LOCAL	(1,126.25)	(1,015.75)	(38.25)	110.50
NET MEMBERSHIP DUES	1,523.75	1,374.25	31.75	(149.50)
FUNDRAISERS (NET)				
SHOWN LESS EXPENSES				
BOOK FAIR	4,800.00	0.00		(4,800.00)
BOX TOPS / GIANT / SAFEWAY	2,600.00	257.56		(2,342.44)
DIRECT APPEAL	300.00	350.00		50.00
FLOWER SALES	1,000.00	530.00	530.00	(470.00)
GIFT WRAP	4,500.00	5,266.67	(120.00)	766.67
GIFT CARDS	1,500.00	3,290.00	3,290.00	1,790.00
NET FUND RAISERS	14,700.00	9,694.23	3,700.00	(5,005.77)
SPRING FAIR				
SPRING FAIR COLLECTIONS	21,000.00	0.00		(21,000.00)
SPRING FAIR EXPENSES	(7,000.00)	0.00		7,000.00
NET SPRING FAIR	14,000.00	0.00	0.00	(14,000.00)
OTHER INCOME				
DIRECTORY	0.00	520.78	520.78	520.78
SPORTSWEAR	0.00	408.93		408.93
OTHER MISC INCOME	0.00	280.00	60.00	280.00
INTEREST INCOME	0.00	7.42	1.97	7.42
TOTAL RECEIPTS	30,223.75	12,285.61	4,314.50	(17,938.14)
DISBURSEMENTS:				
ACTIVITY BUS	800.00			800.00
5TH GRADE RECOGNITION	400.00			400.00
AUTHOR IN RESIDENCE	1800.00			1,800.00
CLOVERLY CUBS CARES	250.00	(200.00)		450.00
COMPUTER COMMITTEE	3000.00	1,271.75	693.00	1,728.25
CULTURAL ARTS	4000.00	650.00		3,350.00
DIRECTORY/HANDBOOK	500.00	229.22	229.22	270.78
SCHOLASTIC NEWS	1500.00	786.81	786.81	713.19
EMERGENCY RESERVE FUND	12,000.00			12,000.00
FIELD DAY	650.00			650.00
HELP THE HOMELESS WALK	150.00			150.00
HOSPITALITY	1500.00	541.97		958.03
INSURANCE	300.00			300.00
MATH OLYMPIAD	200.00	78.00	(100.00)	122.00
MUSIC PROGRAMS	300.00			300.00
NEWSLETTER	1000.00	334.70		665.30
OFFICE EXPENSE	300.00	78.28	18.57	221.72
PATROL CAMP	300.00			300.00
POET IN RESIDENCE	1250.00			1,250.00
PRINCIPAL FUND	500.00			500.00
PROGRAMS (MOVIE NIGHT, ICE SKATING, SOCK HOP, BINGO)	500.00	144.19	144.19	355.81
2009-2010 Payback Over budget items	885.57	196.57	196.57	689.00
PRESIDENTS FUND	700.00	102.96		597.04
READING NIGHT	150.00			150.00
REFLECTIONS	150.00			150.00
SCHOOL BEAUTIFICATION & COURTYARD				
2009-2010 Payback Over budget items	284.34	284.34	284.34	0.00
Mulch & Invasives	500.00			500.00
Bio-Filter Clean Up	600.00			600.00
SCIENCE FAIR	150.00			150.00
SGA	50.00			50.00
SPECIAL NEEDS COMMITTEE	150.00			150.00
SPORTSWEAR	200.00			200.00
STUDY CIRCLE	0.00			0.00
TEACHERS FUND (MAX \$100 / TEACHER)	4200.00	3,750.00	3,750.00	450.00
VARIETY SHOW	1400.00			1,400.00
YEARBOOK	300.00			300.00
TOTAL DISBURSEMENTS	40,919.91	8,248.79	6,002.70	32,671.12
EXCESS REVENUE (DISBURSEMENTS)	(10,696.16)	4,036.82	(1,688.20)	
BEGINNING OF PERIOD CASH 8/1/08	11,737.49	11,737.49		
END OF PERIOD BALANCE	1,041.33	15,774.31		